

**GOVERNMENT OF KIRIBATI
POSITION DESCRIPTION**

1. Ministry: Ministry of Infrastructure and Sustainable Energy		
2. Position Title: Water Security Officer	3. Salary Level: L 9-7	4. Division: Water and Sanitation Engineering Unit
5. Reports To: Senior Water and Sanitation Engineer (SWSE)	6. Direct Reports: Hydrogeologist	
7. Primary Objective of the Position:		
<ul style="list-style-type: none"> • To assist with local drought management planning and drought forecasting methodologies. • To assist with the water resources monitoring, management, protection activities, where groundwater is concerned. • To support the management role of the Senior Water and Sanitation Engineer in particular the focus on ensuring water resources are adequate, good quality and to look for other water resources as required. 		

8. Position Overview	
9. Financial: NIL	10. Legal: National Water Resources Policy and Implementation Plan, National Sanitation Policy and Implementation Plan, PUB Act
11. Internal Stakeholders: <ul style="list-style-type: none"> • Employees • Donors To be referred to Manager: All Activities	12. External Stakeholders: <ul style="list-style-type: none"> • Other Ministries • Customers • NGOs • SOE's • Communities To be referred to Manager All Activities

This position description provides a comprehensive, but not exhaustive, outline of the key activities of the role. It is an expectation that you may be required to perform additional duties as required.

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11. KEY ACCOUNTABILITIES <i>(Include linkage to KDP, MOP and Divisional Plan)</i>		
<ul style="list-style-type: none"> ▪ KDP/KPA: ▪ MOP Outcome: ▪ Divisional/Departmental/Unit Plan: 		
Key Result Area/Major Responsibilities	Major Activities/Duties	Performance Measures/Outcomes
<ol style="list-style-type: none"> 1. Investigation of the status of the freshwater lens throughout Kiribati is carried out as necessary. 2. Ensure the sustainable exploitation of all pumped water reserves throughout Kiribati. 3. Assessing possible water sources . 4. Assist in the updating of water plans to ensure the ongoing sustainability of potable water to the population. 	<ol style="list-style-type: none"> 1. Evaluate the quantity of the water in the freshwater reserves in South Tarawa. 2. Assist with the water assessment activities to evaluate water reserves and undertake water resource assessment on islands where this data is not available. 3. Investigate the sustainability of possible sources of potable water for South Tarawa and the Outer Islands. 4. Liaise with personnel and communities concerning projects activities relating to water development projects in Kiribati. 5. Undertake quarterly reporting of progress towards achieving water plans. 6. To provide water conservation methodologies supporting the community and government education. 	<ol style="list-style-type: none"> 7. Assist with the implementation of Drought Response Plans in times of drought. 8. Assist with monitoring of water resources at other sites in South Tarawa, and on outer islands. 9. Monitoring and reporting of Improved understanding of the overall status of freshwater resources due to increased sharing of relevant data obtained by various Ministries. 10. Assist in monitoring data securely backed-up. 11. Able to demonstrate a genuine knowledge in water related activities. 12. Preparation of annual work plans and assist in coordination of water activities.

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12. Key Challenges	13. Selection Criteria	
<p>Problem solving is an extremely large component of this position. Some of the problems encountered will include (but are not limited to):</p> <ul style="list-style-type: none"> • Assist with on-the-ground problems encountered when assessing the status of the freshwater reserves, due to difficulties getting readings at some boreholes, equipment problems, unusual readings etc. The person will be required to determine what is causing the problem and reporting recommendations. 	<p>11.1 PQR (Position Qualification Requirement):</p> <p>Education: <i>Essential</i></p> <ul style="list-style-type: none"> • Bachelors Degree in Civil/Environmental Engineering/Geology/Water Resources Management or related field <p>Experience:</p> <ul style="list-style-type: none"> • Is able to demonstrate analytical and leadership skills • Working knowledge on water resources and water related programmes. <p>Job Training: N/A</p> <p>Prerequisite:</p>	

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Decision making will also be a large component of this position. Decisions to be made will include (but are not limited to):

- Prioritising projects, given a limited budget
- Identifying appropriate methodologies that will assist in solving water related issue.

Candidate must be in good physical condition to undertake regular, physically demanding field work and will be willing to travel to any islands in Kiribati when required

a. Key Attributes (Personal Qualities):

2. Knowledge

Understanding of water supply sources found and new technologies which can be applied in Kiribati including the environmental, social and economic issues associated with the management, distribution, delivery and contamination of the water supplies.

3. Skills:

Data gathering and Data analysis, interpretation

4. Attributes

- Highly self-motivated and conscientious person who does not require regular supervision
- Creative
- Organized
- Hardworking
- Productive
- Reliable with good communication skills
- A good team worker

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