

GOVERNMENT OF KIRIBATI
POSITION DESCRIPTION

1. Ministry: Ministry of Health and Medical Services		
2. Position Title: Social Health Worker	3. Salary Level: L9-7	4. Division: Public Health
5. Reports To: Permanent Secretary	6. Direct Reports: Director Public Health	
7. Primary Objective of the Position: To assess and manage the psycho-social needs patients and communities and provide a comprehensive and continuity care plan for patients.		

8. DECISION MAKING AUTHORITY (only to be completed by decision making positions)		
Decision making authority	Key contacts/Position	Frequency and Purpose
8.1 Without referral to Manager:	Chief Health Promotion officer, DHS and DPHS	Daily report
8.2 After consultation with Managers or others:	Attend needs encountered on the field in the most appropriate, affordable and accessible means	Daily activities of the field
8.3 Referred to managers:	Director of Public Health	Monthly reporting
9. KEY ACCOUNTABILITIES (Include linkage to KDP, MOP and Divisional Plan)		
<ul style="list-style-type: none"> ▪ <i>KDP/KPA: Health</i> ▪ <i>MOP Outcome: 3.1 Reduced population growth, 3.2 Reduced maternal mobility and mortality 3.3 Reduced child mobility & mortality 3.4 Reduced burden & incidence of communicable diseases 3.5 Reduced burden & incidence of NCD 3.6 Improved health services delivery</i> ▪ <i>Divisional/Departmental/Unit Plan: Health Promotion Officer</i> 		
Key Result Area/Major Responsibilities	Major Activities/Duties	Performance Measures/Outcomes

This is position description provides a comprehensive, but not exhaustive, outline of the key activities of the role. It is an expectation that you may be required to perform additional duties as required.

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	<ul style="list-style-type: none"> • Identifying underlying mental illness and referral to proper specialized care; providing or making referrals for individual, family, or group psychotherapy; include counselling to prevent GBV cases as well managing victims and perpetrators of GBV • Ensuring patients and families understand the illness and treatment options, as well as consequences of various treatments or treatment refusal • Educating patients on the roles of health care team members; communicating with one another and to members of health care team; interpreting information • Educating patients on the levels of health care (i.e. acute, sub-acute, home care); entitlements, community resources; and advance directives • Facilitating decision making on behalf of patients and families • Employing crisis Intervention • Educating hospital staff on patient psychosocial issues • Coordinating patient discharge and continuity of care planning • Ensuring communication and understanding about post-hospital care among patient, family and health care team members • Advocating for patient and family needs in different settings: inpatient, outpatient, home and in the community and • Championing the health care rights of patients through advocacy at the policy level 	<ol style="list-style-type: none"> 1. Number of patients attended and unattended 2. Measured and analyzed indicators 3. Reports from completed activities 4. Satisfaction of the patients 5. Implementation of cost effective strategies to maximize outputs <p>Completion of activities set out by the Supervisor</p>
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10. Key Challenges	11. Selection Criteria
<p>Shortage of funds, human resource management, public relation, nepotism, misuse of authority, conflict of interest, demand on extra hours of time</p>	<p>11.1 PQR (Position Qualification Requirement): Education: Bachelor degree in Psychology or medical counseling fields OR Bachelor in Social Work or related fields</p> <p>Experience: 1 year relevant work experience</p> <p>Job Training: Must have the experience in handling gender based violence cases</p>
	<p>11.2 Key Attributes (Personal Qualities):</p> <ol style="list-style-type: none">1. Knowledge: knowledgeable in both English and Kiribati language2. Skills: computer literate3. Attributes<ul style="list-style-type: none">• Patient• Confidentiality• Impartial• Able to work under pressure

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