

GOVERNMENT OF KIRIBATI
POSITION DESCRIPTION

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| 1. Ministry: Ministry of Health and Medical Services | | |
| 2. Position Title: senior Prosthetic technician | 3. Salary Level: 14-13 | 4. Division: Tungaru rehabilitation Services (TRS) |
| 5. Reports To: Chief physiotherapist | 6. Direct Reports: senior prosthetist/prosthetist | |
| Primary Objective of the Position: The senior prosthetic technician works alongside the prosthetist/orthotist to assess, fabricate, modify, finish, repair and fit prosthesis (artificial limbs), orthoses and splints. <i>(KPA:1,3,4health)</i> | | |

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| 7. Position Overview | |
| 9. Financial: Nil | 10 Legal: Medical Act |
| 11. Internal Stakeholders: <ul style="list-style-type: none"> • Doctors • Wards Sisters • Ward Nurses • Prosthetist • Senior Prosthetist • Physiotherapist • Senior physiotherapist • Chief physiotherapist • Plus other departments within MOH <p>To be referred to them:</p> <ul style="list-style-type: none"> • All prosthetic/orthotic cases requiring such devices | 12. External Stakeholders: <ul style="list-style-type: none"> • Medical Assistants • Public Health Nurses • Other Government Ministries and also • Other NGOs <p>To be referred to Medical Assistants(MAs) or Public Health Nurses:</p> <ul style="list-style-type: none"> • All prosthetic/orthotic cases requiring ongoing medical care upon discharge |
| 13. KEY ACCOUNTABILITIES <i>(Include linkage to KDP, MOP and Divisional Plan)</i> | |
| <ul style="list-style-type: none"> ▪ KDP/KPA: ▪ MOP Outcome: | |

This is position description provides a comprehensive, but not exhaustive, outline of the key activities of the role. It is an expectation that you may be required to perform additional duties as required.

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| ▪ Divisional/Departmental/Unit Plan: | | |
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| Key Result Area/Major Responsibilities | Major Activities/Duties | Performance Measures/Outcomes |
| <ul style="list-style-type: none"> • Key Area 1: Efficiently produce high quality prostheses and orthoses (MOP, objective 4. <i>KPA1,4health</i>) • Key Area 2: Enrol in further education courses to work towards formal training in prosthetics and orthotics (MOP objective 6. <i>KPA1health</i>) • Key Area 3: Assist in home visit and outer island programs for provision of prostheses and orthoses (MOP objective 2, 4. <i>KPA1,4health</i>) • Key Area 4: Identify alternative cost effective prosthetic and orthotic fabrication techniques and componentry (MOP 2, 4. <i>KPA1,4health</i>) | <ul style="list-style-type: none"> • Clinical duties 50% <ul style="list-style-type: none"> ○ Assist prosthetist/orthotist in assessing, casting, fitting and gait training for amputees ○ Assist prosthetist/orthotist in assessing, casting and fitting orthoses • Technical duties 40% <ul style="list-style-type: none"> ○ Fabricate, modify, finish and repair prostheses and orthoses ○ Repair prostheses that have been manufactured overseas ○ Assist in the management and maintenance of the workshop-equipment, components, tools ○ Assist also in maintaining stock and componentry levels ○ Expand service to include mobility aids as appropriate • Administrative 10 % <ul style="list-style-type: none"> • deals with administrative duties including filing records and maintaining statistics | <ul style="list-style-type: none"> • Provision of quality prosthesis that is required by Persons with Disability (PWDs) • Maintaining an Increase in the number of Persons with Disabilities use these devices successfully • Completion of all tasks as required of him/her as reflected in MOP |

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| 10. Key Challenges | 11. Selection Criteria |
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| <ul style="list-style-type: none">• Must be able to plan 12 months ahead for componentry/materials that need to be ordered.• Must be able to develop alternative devices/options for patients on an individual basis and be willing to re-design and trial these alternatives.• Must be able to source prosthetic/orthotic innovations from around the world• Maintain Fabrication techniques• Maintenance of processes | <p>11.1 PQR (Position Qualification Requirement):</p> <p>Qualification:</p> <ul style="list-style-type: none">• Form 7 science certificate with good passes in Maths, Biology and Physics or Form 5 with good pass in science and 3 years workshop experience <p>Desirable: Desirable:</p> <ul style="list-style-type: none">• Workshop experience• Experience using tools and machinery <p>Experience:</p> <ul style="list-style-type: none">• Previous education in carpentry/engineering• Previous qualifications in health care <p>Job Training: As above</p> <p>Prerequisite: Form 7 science</p> |
| | <p>11.2 Key Attributes (Personal Qualities):</p> <ul style="list-style-type: none">• Adaptability• Creativity• Reliability• Excellent communication skills• Computer skills |

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