

GOVERNMENT OF KIRIBATI
POSITION DESCRIPTION

1. Ministry: Ministry of Infrastructure and Sustainable Energy		
2. Position Title: Water and Sanitation Technician	3. Salary Level: L18-15	4. Division: Water and Sanitation Engineering Unit
5. Reports To: Principal Water and Sanitation Engineer	6. Direct Reports: Water Engineer/Sanitation Foreman	
7. Primary Objective of the Position: <ul style="list-style-type: none"> The primary focus is the implementation and delivery of key activities for Water and Sanitation Engineering Division within the Ministry of Infrastructure and Sustainable Services. This position supports the mandate of WSEU, which is the management of water resources and water systems on the outer islands of Kiribati. 		
8. Decision Making Authority Ministry of Infrastructure and Sustainable Energy	Key Contacts	Frequency and purpose
Without referral to manager <ul style="list-style-type: none"> Installation and maintenance of Outer Island water supply systems Regular groundwater monitoring for South Tarawa Water reserve and Outer Island. Database for Outer Island on progress report, salinity monitoring, maintenance and rainfall data updated regularly. Rainwater harvesting is optimized in compliance with building code for private and community buildings. 	Water Foreman	Daily- Immediate Supervisor
After consultation with managers or others <ul style="list-style-type: none"> Supervise installation of outer islands water systems Keep abreast of their workplan and what they have been doing, to 		

This is position description provides a comprehensive, but not exhaustive, outline of the key activities of the role. It is an expectation that you may be required to perform additional duties as required.

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<ul style="list-style-type: none"> Ascertains the critical issues that their assistance is required with, and to inform them of any concerns from the village, community or islands; 	Water Engineer	Regularly
<p>Referred to manager or others</p> <p>The position will also require regular collaboration with all members of the WSEU, the PUB, persons from other ministries and organisations associated with the supply of water, and members of the public.</p>	<p>All members of the WEU, the PUB, persons from other ministries and organizations associated with the supply of water, and members of the public.</p>	Regularly

9. Position Overview	
9. Financial: Existing post	10 Legal: National Water Resources Policy and Implementation Plan, National Sanitation Policy and Implementation Plan, PUB Act
11. Internal Stakeholders: <ul style="list-style-type: none"> Employees Donors <p>To be referred to Manager:</p>	12. External Stakeholders: <ul style="list-style-type: none"> Other Ministries Customers NGOs SOE's Communities

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All Activities	To be referred to Manager All Activities
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11. KEY ACCOUNTABILITIES *(Include linkage to KDP, MOP and Divisional Plan)*

- **KDP/KPA:**
- **MOP Outcome:**
- **Divisional/Departmental/Unit Plan:**

Key Result Area/Major Responsibilities	Major Activities/Duties	Performance Measures/Outcomes
<ul style="list-style-type: none"> • Implementation of Outer Island water supply systems • Regular groundwater monitoring for South Tarawa Water reserve and Outer Island. • Database for Outer Island on progress report, salinity monitoring, maintenance and rainfall data updated regularly. • Rainwater harvesting is optimised in compliance with building code for private and community buildings. 	<ul style="list-style-type: none"> • Recording and updating of outer island progress on monitoring and maintenance works on a monthly basis or as required from time to time • Keep reporting on issues related to water supply system, subject to maintenance work • Assist and/or carry out repair and maintenance, including rehabilitation works as required to the Outer island water and sanitation works in the villages, schools and clinics. • Implementation of rainwater harvesting schemes according to the building code for private and communal buildings. • Assist in site supervision of installation of water and sanitation projects on the outer islands. • Assist in the implementation of any water and sanitation related projects as may be required from time to time and to ensure transfer of 	<ul style="list-style-type: none"> • Increase in efficiency of water and sanitation supply to the villages • Water and sanitation supplies are adequately maintained • An update database for Outer Island water and sanitation systems. • Increase in volume of rainwater being collected and stored • Reduction in water-borne illnesses • Successful introduction of “user-pay” system for water supplies on outer islands

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	<p>knowledge and skills for proper handover during wrap-up and closure for sustainability during post project</p> <ul style="list-style-type: none"> • Purchasing of spare parts for the outer island communities after approval from Water Engineer. • Keeping records of all water (and sanitation) systems spare parts, or assets of the Water Engineering Unit • Provide and update database on packing list of materials sent to Outer Island Water Technicians. • Responsible to the Water Engineer through his/her immediate supervisor which is the Water Foreman. • Carry out any other duties that falls within the National Conditions of Service as may be required from time to time 	<ul style="list-style-type: none"> • Reduction in activities being illegally undertaken on water reserves
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12. Key Challenges	13. Selection Criteria
<p>1. Problem Solving:</p> <ul style="list-style-type: none"> • Problem solving is a critical element of this position in terms of finding creative ways to engage the community with issues relating to the maintenance and repair of water and sanitation systems; issues that relate to maximizing water quantity and improvement of water quality; and in assisting in finding compromises when conflicts arise between the various interests of the different parties. 	<p>11.1 PQR (Position Qualification Requirement):</p> <p>Education: <i>Essential</i> Form 6 or Form 5 with 1-year relevant work experience OR Trade Certificate in Plumbing /Carpentry and Electrical work with relevant experience would be preferable</p> <p>Experience: 1-year relevant work experience.</p> <p>Job Training: N/A</p> <p>Prerequisite:</p>

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<ul style="list-style-type: none">• Active and quick response to solve problems during the implementation, inspection, monitoring of the water supply project e.g. Speed up the work in a proper manner according to timeframe <p>2. Decision Making: Decision making will be important in terms of activities such as innovativeness for repair and maintenance of water and sanitation systems, given the limited available spare parts and materials on the islands.</p> <p>3. Special working conditions: Candidate must be in good physical condition to undertake regular, physically demanding field work and will be willing to travel to any islands in Kiribati when required</p>	<p>a. Key Attributes (Personal Qualities):</p> <p>2. Knowledge</p> <ul style="list-style-type: none">3. Understanding of water lenses4. Understanding of water supply systems in Kiribati <p>5. Skills: Hands-on skills required for the installation, operation and maintenance of household and community water and sanitation systems.</p> <p>6. Attributes</p> <ul style="list-style-type: none">7. Highly self-motivated and conscientious person who does not require regular supervision8. Creative9. Organized10. Hardworking11. Productive12. Reliable13. A good team worker
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