

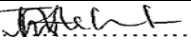
GOVERNMENT OF KIRIBATI

POSITION DESCRIPTION

1. Ministry: Ministry of Information, Communications and Transport		
2. Position Title: Senior Software Developer	3. Salary Level: L6-5	4. Division: Digital Transformation Office
5. Reports To: Director of ICT	6. Direct Reports: Chief Digital Officer	
7. Primary Objective of the Position: Assist planning and implementation of digital solutions to optimize business processes		

8. Position Overview	
9. Financial:	10 Legal: NCS
11. Internal Stakeholder: • Director of National ICT • Chief Digital Officer • Ministry of Information Communication & Transport Without referral to Manager: i. Development of application ii. Implementation of workplan iii. E-Government related applications and services.	12. External Stakeholder: • ICT Officers in Line Ministries • HoDs in Line Ministries To be referred to Managers/Supervisors: • Changes to work plan • Changes related to new and existing application and systems • Changes related to computerized tools • Fundings/ Budget of activities • New digital solutions • Report on the development of applications
13. KEY ACCOUNTABILITIES <i>(Include linkage to KDP, MOP and Divisional Plan)</i> ▪ KDP/KPA: ▪ MOP Outcome: ▪ Divisional/Departmental/Unit Plan:	

This position description provides a comprehensive, but not exhaustive, outline of the key activities of the role. It is an expectation that you may be required to perform additional duties as required.

Approved by: 	Date of Issue: 12/8/26
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Key Result Area/Major Responsibilities	Major Activities/Duties	Performance Measures/Outcomes
Software/Digital Services Development	• Software development and software development projects • Implementation of software development in Government IT systems • Implementation of software development in Government • Data analysis, and requirements for new and existing software solutions • Harmonizing and standardizing methodology and SW platforms • Assist in Planning the budget and analysing cost-effectiveness of the software development • Review, design and development of e-Applications, Database, and mobile Apps as required • Identifying opportunities for the enhancement of digital solutions provision throughout the Government Ministries •	ICT developments embed SW development to a more effective Government IT system
Open Data	• Development of Open Data Platform for whole of Government	Open Data platform is developed and accessible
Government websites	• Assist in the review, design and development of Government websites	Number of instructions executed that allow completion or update to Government websites to meet requirements and approved standards
Citizen Portal	• Develop citizen portal to access to public information • Implementation of the Citizen's portal to enable a one stop shop for all Government services	Execution of instructions that enable general public access to Citizens Portal

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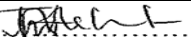
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Catalogue of interoperable solutions	Developing the catalogue of interoperable solutions	Contribution to development of catalogue of interoperable solutions
Government registries	- Assist in reviewing the solutions of existing and new registries and systems - Implement existing new registries and data for the Government - Developing Government registries and ensuring data are reusable across multiple Government services.	Digital services are implemented for efficiency
Data digitisation	Data digitalisation and transforming to web/mobile service technologies.	Number of assignment done on digital services
New digital technologies to government digital services	- Undertaking research in new technology and innovations for digital solutions - Analysing and actively exploring how to implement and develop (new) technologies for the efficient functioning and delivery of government services through digital means.	New technologies in development of new digital services
DevSecOps - security	- Analyse application source code to identify any security defects, vulnerabilities or bugs in a developer's code quality and rectify these security issues. - Collaboration with security specialists to ensure a secure application/system platform or environment.	Security specialists are consulted and DevSecOps is implemented at all stages of software development lifecycle
Divisional Budget	Assist in preparing and monitor divisional budget	Instructions on budget related are executed to prepare for budget

14. Key Challenges	15. Selection Criteria
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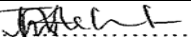
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The post holder must be able to “translate” codes/applications so that line managers can understand them.	15.1 PQR (Position Qualification Requirement): • University Bachelor Degree in Computing Science/Information System (IT)/ Software Engineering with at least 3 years of working experience with proof of programming experience.
	15.2 Key Attributes (Personal Qualities): • High level communication skills and the ability to communicate technical ideas and requirements to non-technical managers. • Good knowledge of software (SW) development, experience on computer programming at least in 1 computer language • High level style of leadership • High level English or Fluency in both English • Advanced knowledge and skills on management of SW development teams

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